**First-Year SOE General Advising Information**

***Contact Info/ Additional Information***

[firstyear@soe.rutgers.edu](mailto:firstyear@soe.rutgers.edu)

SOE Class of 2022 Advisor, Ms. Debra Corcoran: [d.corcoran@rutgers.edu](mailto:d.corcoran@rutgers.edu)

SOE Class of 2022 Advisor, Dean Cecilia Vargas: [cecilia.vargas@rutgers.edu](mailto:cecilia.vargas@rutgers.edu)

Visit soe.rutgers.edu/oas for additional information

***Advising Schedules***

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| SOE Class of 2022 Advisor, Ms. Corcoran | **WALK IN:** 9/4/18- 9/7/18 - 10am-12pm; 2pm-4pm ; **WALK IN:** 9/10- 10am-11:30am; 2-4; 9/11- 9-11  **OFFICE HOURS:** 9/11-12/20 by appointment:Mon 10am-12pm; Tues 2:30pm-4pm; Wed 10am-12pm; Thurs 2pm-3:30pm  **Appointment Booking:** https://corcoran.youcanbook. |
| SOE Class of 2022 Advisor, Dean Vargas | **WALK IN:** 9/4/18 - 9/11/18: 9am-12pm & 2pm-4pm  9/5: evening hours, 6 - 8pm  **OFFICE HOURS:** 9/12/18- 12/6/18 (by appt): T/Th 9:30 – noon  **Appointment Booking:** https://vargas1.youcanbook.me​ |

***Classes Add-Drop Schedule***

9/4 – course registration opens for freshmen\*

9/11 – last day to drop courses (without a “W” grade)

9/12 – last day to drop courses (with a “W” grade)

WebReg hours: 6:30am to 2:00 am, 7 days a week

<https://sims.rutgers.edu/webreg/>

\*Engineers can register for a max of 21 credits once course registration begins (for freshmen, on 9/4). Any max credit overrides must be done IN-PERSON at Registrar’s Office (Administrative Services Building).

***Peer Tutoring***

Free walk-in tutoring is offered on all four campuses in a variety of subjects. One-on-one tutoring is also available by appointment. Requests can be made on <http://soe.rutgers.edu/tutor-req-form>. Visit <https://rlc.rutgers.edu/services/peer-tutoring> for walk-in hours and more information.

***FAQ***

*How do I register for courses?*

Course registration is done on WebReg. The add-drop period begins for freshmen on 9/4.

*What are the engineering requirements?*

Visit <http://soe.rutgers.edu/oas/engineering_curriculum> for elective, general education, and scholastic requirements. Visit individual departmental websites for major-specific requirements.

*How do I see which requirements I have completed, and which ones I still have to fulfill?*

Rutgers Degree Navigator (<http://nbdn.rutgers.edu/>) lists your courses/ credits completed. You can also view requirements for all major/ minor programs.

*Who can I go to for engineering advising?*

Ms. Corcoran and Dean Vargas are the SOE Class of 2022 advisors. They can be reached at the emails and times listed above.

*How does WebReg work?*

WebReg allows you to add/ drop courses (and individual sections of those courses), view your current schedule, and browse offered courses + their individual sections. Be sure that you are taking the SOE required courses and that you are on track for graduation by visiting soe.rutgers.edu/oas and by meeting with the SOE Class of 2022 advisors.

*How can I view which classes are offered and at what times?*

Rutgers Schedule of Classes lists all courses offered for each semester and the individual sections of those courses. They are also available on WebReg after 9/4.

*How can I plan my schedule?*

Rutgers Course Schedule Planner allows you to build up to 10 prospective schedules.

*What do I do if a class I want to take is full?*

Although it is not guaranteed, you can often get into filled classes by obtaining a Special Permission Number (SPN). Some course SPNs can be obtained by emailing the professors, but others such as Math and Computer Science courses require that you request SPNs via an online portal. Visit the department website for the individual course you are looking to add for more information. Websites and apps such as schedru.me and Rutgers Course Sniper also automatically check for class openings and will notify you when the class that you want is open.